Appalachian State University
[University Research Council](#)
March 19, 2024
Approved minutes

Christine Hendren calls the meeting to order at 4:02 pm.

Present: Jenn McGee, John Wiswell, Karen Fletcher, Nicholas Cline, Heather Waldroup, Christine Hendren, Ross Gosky, Twila Wingrove, Gary McCullough, Ellen Lamont, Adam Hege, Kate Hoffman, Elaine Berry,Ashley Colquitt, Shante' Mathes, Andrés Téllez, Becki Battista, Reza Foroughi, Dennis Guignet, Grace Plummer, Charna Howson, Bob Swarthout, Chauntee Thrill

Excused: Gabe Casale, Ann Kaplan

Guests: Jim Webb, Meghan Wills

Approval of Minutes

A motion to approve the [February](#) minutes was made by Heather Waldroup and seconded by John Wiswell. The minutes were approved.

Guest Speaker

Jim Webb, Chief Information Security Officer & Deputy Chief Information Officer, App State

Jim Webb data exists in many forms. How is data governed? Webb shares the [data governance website](#). Google Drive is not certified for confidential data due to the risk of accidentally sharing the data or not updating the membership of Google Drives or Google Groups by removing members. Webb urges the use of the [data classification tree](#). Secure and confidential information are shared through [FileShare](#). Banner ID numbers are not considered confidential data. Please reach out in regards to data storage needs in order for the data to be stored properly and to ensure that copies of the data are stored in more than one location. A solution that IT is looking at is storing the data at a data center in one location within the United States and also storing it at another data center across the country. The cloud storage solution being looked at for campus is called Wasabi. This entails a lot of protection, even from a natural disaster in order to not lose research information. Also, reach out to insert cloud storage for enterprise solution cost estimates into grant proposals. Webb encourages people who want to learn, or have any concerns or questions to attend the weekly security team meetings on Fridays at 11:00 am https://security.appstate.edu/training-awareness/connect.

Old Business

Policies - follow-up draft policies - Shante' Mathes and Meghan Wills
- [Buyout Policy for Externally Funded Projects](#)

- ■ [Shared working doc in Buyout](#)
- ■ [Research involving Human Subjects](#) (Payments to Human Subjects Section approved by Chancellor)
- ■ [Shared working doc for Human Subjects Subjects](#)
- ■ [Data Management and Ownership](#) (extract procedures)
- ■ [Shared working doc in Data Management](#) (extract procedures)

Liaison letters info - Adam Hege

Reviews of URC proposals by panels are due tomorrow. Additional communications regarding the upcoming award meeting will be sent out by Karen Fletcher.

Announcements

- ● [RSCA implementation](#)
  - ○ Help identify App State's existing, emerging and potential **areas of excellence in research, scholarship and creative activities.** Interested colleagues can share their ideas for these areas of excellence via an [online submission process](#). This opportunity will be available through May 2, 2024.
  - ○ Invite the Interim Vice Provost for Research to your academic department or unit meeting to discuss the Strategic Plan for RSCA implementation and provide input. Department chairs or unit leaders are encouraged to [complete this form](#) to schedule a time.
  - ○ Provide feedback on the RSCA implementation at any time through [this form](#). The information gathered on this form will be used to identify progress towards completion of the RSCA Strategic Plan objectives; connect interested faculty and staff with working groups and fill committee membership needs; and address comments and suggestions about the strategies, actions, and implementation of RSCA Strategic Plan goals.
  - ○ RSCA Strategic Plan here: https://drive.google.com/file/d/1tQWSWi55rGqbvkkEO0iz2nB_xcacYkny/view
- ● Office of Student Research Annual Celebration of Student Research and Creative Endeavors is Thursday, April 18th, 9am to 4pm. 130 Abstracts submitted. Posters and Oral presentations. Poster competition occurs in the morning and awards announced at 1pm. Please encourage your colleagues and students to visit over the course of the day.
  - ○ UNC System is hosting a Course Based Undergraduate Research Experience (CURE) Summit on May 15 at UNC Greensboro. More details soon
  - ○ UNC System RFP for promoting and supporting undergraduate research on campus is out - proposals due to OSR March 29, email battistara@appstate.edu if you are interested. Only one proposal can move forward to the system office.
- ● Preliminary URC reviews are due Wednesday, March 20th (tomorrow) at noon

- BCHS & Appalachian Institute for Health & Wellness
  - Institute Internal Grants Announced
  - I think everyone is aware that the IHHS is now the Appalachian Institute for Health & Wellness and that there is a newish Executive Director, Gavin Colquitt. But I wanted to add two things to be certain this was clear:
    - The "research" arm of the institute will continue to be overseen by the BCHS Associate Dean for Research.
    - The Associate Dean for Research will change at the end of the calendar year to Dr. Adam Hege. So he will be the one overseeing research for the college and the institute as of Jan 1, 2025.
- Sponsored Programs Administration Network (SPAN) - meetings on campus led by Charna Howson and Elaine Berry that go over how grant administration works on campus ex. How F&A can be spent. To get invited to SPAN, email / Join https://groups.google.com/a/appstate.edu/g/group-span

Motion to adjourn by Heather Waldroup and seconded by Shante' Mathes. Meeting adjourned at 4:56 pm.